

OWIA CODE OF CONDUCT

Version 2: 8 November 2024

1. INTRODUCTION

- 1.1. The Olympic Winter Institute of Australia Limited (OWIA) is committed to making Winter Sports a safe and fair place for all participants.
- 1.2. The OWIA is committed to safeguarding everyone involved in Winter Sports and ensuring that they feel and are safe.
- 1.3. To achieve this, OWIA has adopted the National Integrity Framework (NIF).
- 1.4. The NIF is designed to assist with creating a safe and fair sporting environment for all by setting out the rules about the types of behaviour that are unacceptable in Winter Sports. This Code of Conduct (Code) is a policy that supplements the NIF.
- 1.5. This Code of Conduct aims to ensure that everyone involved in Winter Sports is aware of the standards of behaviour expected of them and the mechanism for dealing with any conduct that is alleged to breach the Code.
- 1.6. This Code of Conduct:
 - (a) Prescribes Prohibited Conduct; and
 - (b) Seeks to guide Relevant Persons and Relevant Organisations on what to do if they experience or witness breaches of the Code of Conduct.

2. DEFINITIONS

In this Policy the following words have the corresponding meaning:

Activity means a sporting contest, match, competition, event, or activity (including training), whether on a one-off basis or as part of a series, league, or competition, sanctioned or organised by the OWIA, or sanctioned or organised by the relevant international federation.

Athlete means a person who is registered, or entitled to participate, in an Activity.

Authorised Provider means any Organisation authorised to conduct an Activity.

Code of Conduct or **Code** means this Code of Conduct.

Contractor means any person or organisation engaged to provide services for or on behalf of a Relevant Organisation, and includes:

- (a) agents, advisers, and subcontractors of a Relevant Organisation; and
- (b) employees, officers, volunteers and agents of a contractor or subcontractor.

Employee means a person employed by a Relevant Organisation.

National Integrity Framework or **NIF** means the National Integrity Framework adopted by a Relevant Organisation from time to time, as developed by Sport Integrity Australia (**SIA**) and consisting of:

- (a) Safeguarding Children and Young People Policy;
- (b) Competition Manipulation and Sport Gambling Policy;
- (c) Improper Use of Drugs and Medicine Policy;
- (d) Member Protection Policy;
- (e) Complaints, Disputes and Discipline Policy (**CDDP**).

OWIA means The Olympic Winter Institute of Australia Limited.

Participant means:

- (a) Athletes who are contracted by OWIA;
- (b) Coaches appointed to train an Athlete or Team in an Activity;
- (c) Administrators who have a role in the administration, operation or Activity of a Relevant Organisation, including owners, directors, committee members or other persons;
- (d) Officials including referees, umpires, technical officials, or other officials appointed by a Relevant Organisation or any league, competition, series, club or team sanctioned by a Relevant Organisation;
- (e) Support personnel who are appointed in a professional or voluntary capacity by a Relevant Organisation or any league, competition, series, Club or Team sanctioned by a Relevant Organisation including sports science sport medicine personnel, team managers, agents, selectors, and team staff members; and
- (f) any other person who participates in or is involved in running an Activity.

Prohibited Conduct means the conduct proscribed at clause 5.1 of this Code of Conduct.

Relevant Organisation means any of the following organisations:

- (a) OWIA;
- (b) an Authorised Provider; or
- (c) Any other organisation that has agreed to be bound by this Code.

Relevant Person means any of the following persons:

- (a) Participant;
- (b) Employee;
- (c) Contractor;
- (d) Volunteer; or
- (e) Any other individual who has agreed to be bound by this Code of Conduct.

Team means a collection or squad of Athletes, contracted to the OWIA or entitled to participate in an Activity.

Volunteer means any person engaged by a Relevant Organisation in any capacity who is not otherwise an Employee or Contractor, including directors and office holders, coaches, officials, administrators and team and support personnel.

Winter Sports means those disciplines that are supported by OWIA Programs at any given point in time.

3. JURISDICTION

3.1. To whom the Code applies

The Code of Conduct applies to:

- (a) Relevant Persons; and
- (b) Relevant Organisations.

3.2. When the Code applies



- (a) All Relevant Persons and Relevant Organisations to which this Code applies must comply with this Code (while they are a Relevant Person or Relevant Organisation):
- (i) In relation to any dealings they have with Relevant Organisations or their staff, contractors and representatives;
 - (ii) Wherever there is a recognised Winter Sports or Relevant Organisation connection, including participation in Activities and on social media where there is such a connection;
 - (iii) When dealing with other Relevant Persons or Relevant Organisations in their capacity as a Relevant Person or Relevant Organisation; and
 - (iv) In relation to their standing as a Relevant Person or Relevant Organisation in general.
- (b) Where there is no direct or indirect relationship other than the fact that one or more parties are Relevant Persons or Relevant Organisations, interactions (including social media interactions) involving one or more Relevant Persons or Relevant Organisations are not within the scope of this Code.
- (c) Where the OWIA determines, in its absolute discretion, that the alleged Prohibited Conduct would be more appropriately dealt with under a different policy, it may refer the alleged Prohibited Conduct for determination under that other policy.
- (d) For the avoidance of doubt, if a Relevant Person or Relevant Organisation is bound by the by-laws, agreements or policies of the AOC, such by-laws agreements or policies will prevail to the extent of any inconsistency of with this Code of Conduct.

4. EXPECTED BEHAVIOURS

Relevant Persons and Relevant Organisations must:

- a) Act and operate within the rules and spirit of Winter Sports;
- b) Be ethical, considerate, fair and honest in all dealings with other people and organisations;
- c) Act with honesty, integrity and objectivity and be accountable for their own behaviour and actions;
- d) Maintain appropriate, professional relationships with other Relevant Persons at all times;
- e) Accept and respect the authority of officials and not use offensive language or behaviour, show unnecessary dissension, displeasure or disapproval towards an official, whether on or off the field of play;
- f) Treat all Relevant Organisation representatives and other stakeholders with courtesy, respect, dignity and have proper regard for their rights and obligations;
- g) Act with care and diligence to safeguard the health and safety of themselves, Relevant Organisation representatives and ensure their decisions and actions contribute to a safe environment and provide a safe environment for the conduct of Activities;
- h) Act within shared values, outcomes and/or ways of working that have been agreed within a team;
- i) Not engage in conduct that is defined as Prohibited Conduct¹ under a policy of the NIF;

¹ Prohibited Conduct under the NIF includes, without limitation:

- Abuse, bullying, harassment, sexual misconduct, unlawful discrimination, victimisation or vilification;
- Child abuse, grooming, misconduct with a child, failure to comply with child safe practices or with relevant obligations under child protection legislation including obligations relating to reporting, recruitment/screening and working with children checks;
- Improper manipulation of the result or course of a Sport activity or betting on a Sport activity;
- Inappropriate disclosure of inside information for the purposes of competition manipulation;
- Use, possession or trafficking of illegal drugs; and
- Non-compliance with certain requirements relating to medications, injections and supplements.

Relevant Persons and Relevant Organisations should refer to the OWIA NIF policies for a full list of Prohibited Conduct captured by the NIF and detailed descriptions of such Prohibited Conduct: [Sport Integrity \(owia.org\)](https://www.owia.org)



- j) Not engage in conduct which breaches the OWIA's Media Policy, Privacy Policy or Athlete Travel Policy;
- k) Respect and protect confidential information obtained through Activities, whether regarding personal or organisational information; and
- l) Comply with all reasonable directions of, and accept all decisions of, representatives of Relevant Organisations whilst they are undertaking their duties.

5. PROHIBITED BEHAVIOURS

Relevant Persons and Relevant Organisations must not:

- a) Engage in behaviour that is:
 - a. drunk and disorderly;
 - b. public or domestic violence;
 - c. continued or unreasonable disruption of Relevant Organisation representatives performing their duties; or
 - d. unlawful or unsafe;
- b) Undertake any behaviour prohibited by a venue's ticketing or entry conditions, at, in or around that venue at which an Activity is taking place;
- c) Behave in a manner that creates a public nuisance and/or disturbance within or around a venue at which an Activity is taking place; and
- d) Be in the possession or under the influence of an illegal drug, at, in or around a venue at which an Activity is taking place.

6. PROHIBITED CONDUCT

A Relevant Person commits a breach of this Code of Conduct when they:

- a) Conduct themselves in any manner, or engage in any activity whether before, during or after an Activity that would impair public confidence in the safe and orderly conduct of the Activity;
- b) Engage in any conduct or activity including, without limitation, making public comment (including on social media) which:
 - a. brings a Relevant Organisation, a Relevant Person or Winter Sports into disrepute; or
 - b. is or could be harmful to the interests of a Relevant Organisation or Winter Sports;
- c) Make improper use of information acquired by virtue of their position in a Relevant Organisation or in any Team or Athlete selected by a Relevant Organisation or their relationship with a Relevant Organisation to gain, directly or indirectly, an advantage for themselves or for any other person or to cause detriment to a Relevant Organisation;
- d) Engage in behaviours that are not aligned with 'Expected Behaviours' 4(a) to 4(l); or
- e) Engage in 'Prohibited Behaviours' 5(a) to 5(d).

7. COMPLAINTS, DISPUTES AND DISCIPLINE POLICY (CDDP)

The OWIA CDDP applies to any alleged Prohibited Conduct under this Code.

DOCUMENT HISTORY

Version	Date Board Approved	Content reviewed / purpose
One	5 July 2022	New policy drafted from National Sports Tribunal (NST) template.
Two	8 November 2024	New NST template to align with revised National Integrity Framework (NIF) policies that were adopted by the OWIA December 2023.